



CITY OF BRUNSWICK

1 W. Potomac Street • Brunswick, Maryland 21716 • (301) 834-7500

Brunswick Planning Commission Minutes April 24, 2006

Commission Members Present: Chair Ed Gladstone, Vice Chair Connie Koenig, Secretary Wayne Dougherty, Council Liaison Walt Stull, Don Krigbaum, and Ellis Burruss, Alternate.

Staff Present: Planning & Zoning Administrator Rick Stup, City Development Review Planner Jeff Love, City Comprehensive and Utility Planner Jack Whitmore.

Chair Gladstone called the meeting to order at 7:00 PM.

Minutes:

The minutes of the March 27, 2006 meeting were reviewed and approved as amended. (MOTION by Ms. Koenig and seconded by Mr. Krigbaum unanimously passed.)

Chairman:

Mr. Stup noted that the revised 2003, 2004 & 2005 Annual Report for the Planning & Zoning Office were included in the Planning Commission Agenda Packages. They have been amended to reflect better population numbers that related to the Zoning Certificate and U&O Permit Activity. Also, copies of the adopted Design Manual were distributed for Commission use.

Old Business:

Master Plan

Staff review of the status and schedule revisions for Update/Re-write of the Master Plan current City of Brunswick Master Plan for re-adoption.

Mr. Whitmore reviewed the Schedule, Survey Status, and progress with regard to the Master Plan Update/Rewrite.

Messrs. Whitmore and Stup answered questions from the Commission. The Commission discussed the pending Open House, and wanted to ensure that the Open House was advertised as many times and ways as possible.

New Business:

Public Hearing – Master Plan Amendment

Master Plan – Out of Sequence Amendment

Frederick County Request for an Out of Sequence Master Plan Amendment to amend the Master Plan Map to include the Heart of the Civil War Heritage Area in the City of Brunswick Master Plan. BPC File Number BR-MP-05-02.

Staff Presentation and Recommendation:

Mr. Stup presented the Staff Report for the Out-of-Sequence Master Plan Amendment Request to add the Heart of Civil War Heritage Area (HCWHA) Plan, and stated that the requirements of 66B of the Annotated Code of Maryland and the City Requirements have been met to date. It was brought to the Commission's attention that there were a few changes to the schedule and process required for the HCWHA Plan Process. The Commission Resolution needs to be forwarded to the Mayor & Council for the Out-of-Sequence Amendment. However, the actual adoption of the amendment must wait until final comments are received from the State. Once received, the revised document will be brought back to the Planning Commission for concurrence. Then with that recommendation, the Mayor & Council can conduct their Public Hearing and action on the amendment.

Mr. Stup answered Commission questions with regard to the proposed request and Staff Recommendation.

Mr. Burruss exited the meeting.

Applicant

Liz Shatto presented the applicant's case and formal presentation. Ms. Janet Davis, County Historic Planner, and John Fieseler, Frederick County Tourism Director, were available for questions.

Public Comment: None.

Rebuttal: None.

Decision:

Mr. Dougherty made a motion to approve the Out-of-Sequence Master Plan Amendment for the addition of the HCWHA addition to the Master Plan and the adoption of BPC Resolution 06-01 in accordance with Staff Recommendation; Ms. Koenig seconded the motion.

VOTE: Yea 5 Nay 0

**Hopwood Enterprises, Inc. Request for an Out of Sequence Master Plan
Amendment to amend the Master Plan Map to delete extension of Florida Avenue
South of West Potomac Street. BPc File Number BR-MP-05-01.**

Staff Presentation and Recommendation

Mr. Love presented the Staff Report for the Out-of-Sequence Master Plan Amendment Request to delete the portion of proposed Florida Avenue south of West Potomac Street, and stated that the requirements of 66B of the Annotated Code of Maryland and the City Requirements have been met to date.

Messrs. Love and Stup answered Commission questions with regard to the proposed request and Staff Recommendation.

Applicant:

Mr. Bill Hopwood, applicant, had no formal presentation of the applicant's case, and was available for questions.

Public Comment: None.

Rebuttal: None.

Decision:

Ms. Koenig made a motion to approve the Out-of-Sequence Master Plan Amendment for the Hopwood Enterprises Request for a Master Plan Map Amendment and the adoption of BPc Resolution 06-02 in accordance with Staff Recommendation; Mr. Krigbaum seconded the motion.

VOTE: Yea 5 Nay 0

Public Comment:

Mr. Stup announced that to date there would be a regular meeting on May 22, 2006.

Adjournment:

The meeting was adjourned at 8:05 PM.

Respectfully submitted,

Wayne Daugherty, Secretary
Brunswick Planning Commission